

WARNFORD PARISH MEETING

Minutes of the remote meeting held at 7pm on 13 August 2020

The meeting was held via 'Teams' under the control of the Chair.

Chair: Mark Rogers

Clerk/Responsible Financial Officer: Lucy Hutchinson

1. The Chair explained the procedures for the remote meeting.
2. The Clerk reported that 5 parishioners had given their apologies and said that they approved the relevant documents.
3. The Clerk explained the background to this remote meeting, in essence that the External Auditors required a full Parish Meeting to approve the relevant sections of the Annual Governance and Accountability Return 2019/20 (AGAR), and this must be done by the end of August. Regulations permitting Parish Meetings to hold remote meetings had only been published in early August. Given coronavirus, holding a remote meeting was much preferable to trying to arrange one in the village hall.
3. The AGAR was posted on the village website at the same time as the Notice of this meeting and a copy was available on screen. The Clerk took the meeting through it.
4. Pages 1-2: procedural, the dates were pre-coronavirus lockdown and so out of date.
5. Page 3: The Certificate of Exemption: the meeting was shown this, signed by the Chair: the meeting approved it.
6. Page 4: Annual Internal Audit report 2019/20: the meeting received and noted this.
7. Page 5: Annual Governance Statement 2019/20: the meeting approved this.
8. Page 6: Accounting Statements 2019/20: the meeting was shown these, signed by the Chair: the meeting approved them.
9. The Chair informed the meeting that 20th August 2020 was the date for the commencement for the exercise of public rights.

The meeting closed at 7.25pm